

Drayton Parslow Village School EYFS

Individual Activity Risk Assessments

Activity/who at risk	Severity	Likelihood	Risk Factor	Controls	Controlled severity	Controlled likelihood	New Risk Factor
Security- Children leaving premises (children)	5	2	Medium 10	Staff to check gate is padlocked at beginning of day and when outside. Minimum of 1 member of staff is outside with children. Inside – door to hallway with high handle to be kept closed at all times.	5	1	Low 5
climbing frame (children)	3	2	Medium 6	Staff supervise children on climbing fame. Staff advise on safe play. Soft matting under climbing frame.	2	1	Low2
bikes/wheeled toys (children)	2	3	Medium 6	Adult supervision ensuring safe play Ensure children are clear about the expectations and routines for using the wheeled toys before the children can access them independently. Vehicles checked daily to ensure they are in working order, no broken parts, good condition, etc. Children only ride on top, level part of playground (steeper area to be coned off)	2	1	Low 2
Sand (children /adults) • Sand flicked in eyes • Insect / cat dirt / litter getting into sand	1 1	3 1	Low 3 Low 1	Adult supervision to ensure safe play. Make sure sand cover is put on ground level sandpit at the end of each day.	1 1	2 1	Low 2 Low 1
• Mud kitchen	1	3	Low 3	Adult supervision to ensure safe play.	1	2	Low 2

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<ul style="list-style-type: none"> • Mud in mouths / eyes • slipping 	1	1	Low 1	Children taught how to use mud kitchen safely Children to wear wellies Children taught not to run in muddy area	1	1	Low 1
Water (children) <ul style="list-style-type: none"> • Drowning 	5	1	Low 5	Adult supervision to ensure sensible play. No climbable equipment near water tray	5	1	Low 5
<ul style="list-style-type: none"> • Swallowing water 	1	3	Low 3	Adult supervision to ensure sensible play.	1	2	Low 2
playhouse/sheds (children) <ul style="list-style-type: none"> • Splinters 	2	1	Low2	Wood treated and checked weekly	2	1	Low 2
<ul style="list-style-type: none"> • Shutting fingers in doors 	2	2	Low 4	Adult supervision	2	1	Low 2
<ul style="list-style-type: none"> • Slipping on decking 	2	3	Medium 6	Adults to check Children warned not to go on decking when wet Decking treated	2	2	Low 4
washing lines, bungee ropes <ul style="list-style-type: none"> • entanglement (children) • injury caused by hooks on ends of bungees 	5	3	High 15	Adult supervision Washing line positioned around edges of play area No climbable equipment to be near the washing line Children shown how to use bungee ropes correctly, supervised	5	1	Low 5

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toxic plants (children)	5	1	Low 5	Outside area checked weekly for fungi and unwanted plants. No known toxic plants brought into setting. Children warned not to eat anything they find outside.	5	1	Low 5
insect stings (children/adults)	2	3	Medium 6	Area checked weekly for insect nests. Adults model calm behaviour when insects are around. No food or sweet substances used outside when high presence of insects.	2	2	Low 4
effects of weather (children/adults)	3	2	Medium 6	Daily checks of equipment and outside area taking into account extreme weather conditions e.g. ice, wind	3	1	Low 3
loose fixings (children)	1	3	Low 3	Daily equipment checks	1	1	Low 1
animals (children)	2	1	Low 2	Adult supervision	2	1	Low 2
Outings (children) <ul style="list-style-type: none"> Walking around the village, walking to the hall for PE, walking to the bus in car park. (See separate outings risk assessments) 	5	3	High 15	Correct adult to child ratio or greater Adults walk on road side of children Children hold a partner's hand Staff vigilant at all times Regular headcounts Mobile phone, list of children, contact details, first aid kit, medication, change of clothes, wipes,etc to be taken.	5	1	Low 5

Inside							
Activity/risk	Severity	Likelihood	Risk factor	Controls	Controlled severity	Controlled likelihood	New risk factor

Step at inside/outside door	3	3	Medium 9	Children not allowed to run in and out of classroom. Children warned to be careful stepping through door.	2	2	Low 4
<p>food and drink</p> <ul style="list-style-type: none"> Choking (children) 	5	3	High 15	Adult supervision Children must remain seated while eating. Packed lunches monitored for potential hazards children discouraged from sharing food, no nuts provided at snack time, parents provide written details of known allergies	5	1	Low 5
<ul style="list-style-type: none"> Allergic reaction (children) 	5	2	Medium 10	children wash hands before eating. Separate risk assessment to be in place in the case of a child with an allergy attending preschool. Any spillages mopped up immediately.	5	1	Low 1
<ul style="list-style-type: none"> Slipping on spilled food or drink (children/adults) 	2	3	Medium 6		2	1	Low 2

scissors (children)	2	3	Medium 6	Adult supervision Only child safety scissors used Adult modelling correct and safe use of scissors Children taught to carry and store scissors safely.	2	2	Low 4
pencils/pens (children)	2	2	Low 4	Adult supervision Adult modelling correct and safe use of writing equipment. Children taught to hold and store correctly.	2	1	Low 2
craft materials (children)							
• eating/choking	5	2	High 10	Adult supervision Providing age and developmentally appropriate resources.	5	1	Low 5
• injury from sharp edges	1	2	Low 2	Resources checked for sharp edges	2	1	Low 2
• Small items in orifices	2	3	Low 4	Adult supervision Age appropriate resources Modelling sensible use	2	2	Low 4
Playdough Eating / choking (children)	5	2	High 10	Adult supervision Modelling sensible use	5	1	Low 5
small toys (children)	5	2	High 10	Adult supervision Age appropriate toys	5	1	Low 5

				Adult modelling sensible use Children not allowed to put toys in mouths.			
electrical equipment (children/adults)	5	2	High 10	Socket covers in use at all times when items unplugged. Equipment checked annually by registered electrician Condition of wires, plugs etc checked daily and dangerous equipment removed	5	1	Low 5
dressing up entanglement (children)	2	2	Low 4	Adult supervision Clothing checked for loose parts eg buttons	2	1	Low 2
staples/drawing pins (children)	2	3	Medium 6	Adults ensure staples and drawing pins are securely fixed into walls where used. Adults ensure staples and drawing pins are securely disposed of after use. Floor vacuumed daily	2	1	Low 2
chairs and tables (children/adults)	2	3	Medium 6	Children not allowed to run inside Children not allowed to climb on chairs and tables Adults not to stand on chairs or sit on tables when children are present.	2	2	Low4

Door to adjacent classroom slamming	3	3	9 Moderate	Prop door open when outside door in use. Install device to prevent slamming	1	3	Low 3
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Early Years Foundation Stage General Risk Analysis

- be aware of the temperature of tap water
- - keep unused electrical sockets secure with safety covers
- mop up spilt liquids promptly and cover with newspaper until dry
- sweep up spilt sand promptly
- keep floor clutter free
- make sure that computer cables do not trail on the floor
- make sure that the computer is not left on unattended
- check all play equipment regularly
- replace worn handgrips and pedals where possible
- warn children about the dangers of trapping fingers in doors
- supervise children outside at all times
- make sure that the gates are bolted and make children aware that they are not allowed to unbolt them at any time.

- be aware of children outside slipping

General Points to consider:

Visibility	
How much of the outside area can be seen?	Adults must ensure that all children are always in sight.
Are there any blind spots?	Yes. Around corners. An adult must always be outside with the children.
Access/security	
How do children access the outside environment?	Through the classroom door.
How are access points made secure?	The exterior gate has a padlock which is only ever opened by an adult.
How often are the fencing/gates checked by staff?	At the beginning of each session by staff. During session by children to raise their awareness
Equipment	

Which equipment / resources will always require adult supervision?	Climbing frame. All outdoor activities have general adult supervision to ensure everyone is safe and children are playing appropriately.
Which equipment/resources will require regular safety checks?	All items are checked daily.
When and by whom will these checks be made?	Before each session by staff During session by children to raise their awareness
Pupils	
Are there any children who will need particular support and supervision in the outside environment?	Not currently
How many children can have access to the outside environment?	All children.

Updated October 2016

To be reviewed October 2018