

# Welcome to Kingfishers Preschool

Kingfishers Preschool is set in a purpose-built and mindfully designed premises on the grounds of Mursley CofE School and has been a part of The Three Schools since May 2011.

We welcome children into Kingfishers from the age of 2 until they are ready to move into their preferred school as a rising 5-year-old.

Although the majority of our children live in the surrounding villages, we often have children from further afield.

Our Pre School hours are Monday to Friday 9am until 3pm. We offer the choice of morning, afternoon, or full day sessions.

We look forward to meeting you and your child and welcoming them into Kingfishers Pre-School.



If you would like to arrange a visit or find out more information, please contact:

Sarah Goodier, Kingfishers Administrator  
01296 720305  
[office@mursley.bucks.sch.uk](mailto:office@mursley.bucks.sch.uk)

Kelly Hall, Pre-School Leader  
01296 720305  
[kingfishers@mursley.bucks.sch.uk](mailto:kingfishers@mursley.bucks.sch.uk)



### **Registration Fee**

A £15 non-refundable fee is payable when registering your child to attend Kingfishers Preschool.

### **Sessions available - Monday to Friday.**

Morning session - 9:00am - 12:00pm

Lunch session - 12:00pm - 1:00pm

Afternoon session - 12:00pm - 3:00pm

Morning sessions can be extended until 1:00pm to include lunch club.

We also offer a full day session - 9:00am - 3:00pm

| <b>Session Prices September 2024</b>        |                                             |
|---------------------------------------------|---------------------------------------------|
| <b>Under 3's</b>                            | <b>Over 3's</b>                             |
| £19.00 per session                          | £17.50 per session                          |
| £7.00 for lunch club                        | £6.50 for lunch club                        |
| Full day session, (includes lunch club) £38 | Full day session, (includes lunch club) £35 |

### **Extended hours subject to availability (wraparound)**

**Breakfast club is available Monday to Friday from 8:30, Monday to Thursday from 8:00am**

Breakfast club 8am-9am - **school leavers only** £7 - includes breakfast.

Breakfast club 8:30am-9am - **all Kingfishers children including 2year olds** - £5 - does not include breakfast.

**Afternoon extended hours are available Monday to Thursday 3:00-4:30pm**

Afternoon wrap - 3:00-4:00pm - **school leavers only** - £7 - includes snack.

Afternoon wrap - 3:00-4:30pm - **school leavers only** - £9 - includes snack and biscuit.

### **Additional fees**

We ask for a voluntary contribution of £1 per week for each child. This is to cover the cost of the ingredients for our weekly cooking activities and snack.

### **Payment of fees**

Fees must always be paid in advance in full prior to the beginning of the following term.

Invoices will always be sent out a few weeks prior to the due date.

If paying by cheque, fees should be placed in an envelope clearly marked with the child's name and amount enclosed and then the envelope should be passed to the Pre-school leader or to Mursley C of E School office.

Payment can be made by cash / cheque payable to Kingfishers or by bank transfer (sort code: 30-99-74 / account no: 15390268) with the child's name given as a payment reference.

## Our mission

At Kingfishers Preschool we aim to:

- provide a safe, secure and stimulating environment, where children are happy and are able to reach their full potential.
- encourage the development and education of children under statutory school age, within a friendly and caring community-based setting, preparing children for the physical, intellectual and emotional requirements of school.
- work together with parents, carers and outside agencies to provide equal opportunities for all families and children within our preschool.
- support the essential work that parents do as the first educators of their child.

At Kingfishers Preschool we strive to provide an environment that encourages learning through play and exploration. We provide stimulating and engaging learning areas both inside and outside, in which children can discover different aspects of their environment.

During a typical day at Kingfishers, we offer children the opportunity to explore water, sand, paint, creative activities using a range of materials, cookery, imaginative play (e.g. home corner, shop,) quiet areas for choosing and reading books, music, construction, puzzles, mark making and mathematical awareness through free exploration as well as planned themes and activities.

Our outside area offers children the opportunity to be creative, imaginative and active through the equipment we are able to offer as well as the activities we plan daily. The children are able to explore the wider outside area within the school grounds including the large field and our on-site forest school as well as our own sensory garden. We enjoy exploring our local community and going for walks around Mursley village, we especially enjoy blackberry picking.

We aim to offer our children as many experiences as possible, this involves outings, trips and being involved in school events such as Harvest Festival, Christmas church services and Easter parades.



## Our curriculum

At Kingfishers Preschool we strive to develop a fun, interactive and stimulating curriculum that enables children of all ages to develop new skills and further their knowledge. Our focus is on play, investigation and quality interactions and we support this through encouraging the children to explore their own interests within the topics and through the invitations to play we set up each day.

Over the course of the academic year we will explore six exciting topics to support the children's learning and exploration. We change our topics each half term, our topics for the academic year 2024/2025 are:

Autumn term 1 - All about me

Autumn term 2 - Let's celebrate.

Spring term 1 - We love stories.

Spring term 2 - Our world

Summer term 1 - New life and growing.

Summer term 2 - Transport, travel and holidays

We incorporate early phonics, alongside an introduction to Little Wandle, which is used within the Three School, into focussed activities and our continuous provision. The children are also supported through quality activities and resources to develop early maths skills.

We are very lucky to have use of The Three Schools minibuses which allow us to get out on trips with all of the children. We aim to arrange two annual trips each year for all children that attend Kingfishers as well as some smaller outings throughout the year. We are incredibly lucky to have an onsite forest school that the children are able to access on a Wednesday alongside our forest school leader Sam.

At Kingfishers Preschool we work closely with the Foundation Stage teachers at both Mursley and Drayton Parslow School. We work hard to ensure our curriculum supports and compliments the work the children will be doing as they move into the Foundation Stage whilst ensuring a smooth transition to school can happen.



## **The Kingfisher's team**

We follow guidelines set by Ofsted with regards to staff ratios.

Kingfisher's Preschool staff are all qualified and continue to develop their knowledge by attending regular courses throughout the year and all staff hold current paediatric first aid qualifications.

### **Kelly Hall - Preschool Leader - Early Years Teacher**

I have over 20 years' experience working in Childcare and Education in a range of positions and settings. I have worked in nurseries, as a child-minder and as a post 16 lecturer in Childcare and Education at Milton Keynes College. I am also a mother to two children aged 13 and 11 who both attended Kingfishers Preschool and then continued on through The Three Schools.

I am a qualified Early Years SENCO as well as a Safeguarding lead for Kingfishers. In 2019 I completed my Applied Early Years Degree and in 2023 I completed a PGCE to become a qualified Early Years Teacher. My role as Kingfishers SENCO is incredibly rewarding and I plan to continue my professional development alongside developing a further understanding of young children's mental health over the next few years.

I love my role at Kingfishers preschool and am incredibly passionate about the care and education of young children. I am particularly passionate about encouraging a love of reading and imagination in children and really enjoy finding new ways to support this learning through the environment I create and the resources I provide at Kingfishers.

### **Kathryn Gibbard - Deputy Preschool Leader - Currently on Maternity Leave**

I have over 14 years of childcare experience and have been the Deputy Leader at Kingfishers for 9 years. I started my career as a volunteer in a breakfast and after school club and then moved on to pre-school and day nursery settings whilst completing my level 2 and 3 in Childcare Learning and Development.

I really enjoy being part of the children's learning through play during the day at Kingfishers. I love setting up open ended and imaginative play opportunities for the children to discover and explore. I think this is a great opportunity to see children enhance and develop their skills in an unplanned and natural way. I also love messy play and giving children the chance to explore and experience different colours and textures.

### **Hayley Hewlett - acting Deputy Preschool Leader**

I have over 12 years of childcare experience working in nurseries, preschools and also with primary aged children. I have a level 3 Diploma in Childcare and Education. I started at the three schools in September 2021 and I love it here at Mursley.

I have two children of my own who are 14 and 9. My children have taught me so much about life and the importance of family time. I love to watch children grow, overcome obstacles and achieve things during their time at Pre-school. I particularly enjoy supporting the children to learn through their play supporting them to bring their own ideas to life. I enjoy setting up messy play opportunities for the children, encouraging them to explore textures and colours in order to support their communication, language

and social skills.

### **Stehanie Dalton - Preschool assistant**

I am 20 and have been brought up within the farming community and I now enjoy spending time with my friends at Young Farmers.

I have been working in childcare since I left school three years ago. I hold a level 3 qualification in Health and Social Care and a Level 3 qualification in Childcare.

I have always had an interest in working with children and I love to watch each child grow into their unique self.

### **Naomi Williams - Apprentice Preschool assistant**

I am years 24 old and am just starting out on my journey into a career with young children. I have always had an interest in how young children learn and develop. I am keen to start training and deepen my skills and knowledge at Kingfishers Preschool.



## A day at Kingfishers

**9:00am** - This is our opening time for all children that are not attending breakfast club to arrive. Children are welcomed into preschool and are invited to find their name and place it on the 'how I am feeling' board to self-register.

**9:00am-9:15am** - Free play inside - a range of invitations to play and activities will be available.

**9:15am-** Register/circle time - the children are encouraged to sit down to sing 'good morning' and answer their name when called. Each day we will focus on a discussion topic during circle time to support and develop the children language and conversational skills. Each week during circle time our 'Star of the week' receives their Shine certificate and is able to take Buster Bear home for the weekend.

**9:30am - 11:30am** - Free play and adult supported activities both inside and outside. Children can choose to spend their time inside or outside throughout the morning.

Activities can be extended/changed as needed to support the children's learning and resources added as requested.

**9:45 - 10:45am** - Snack café is open - children are invited to access the snack café throughout the time it is open. The children are able to self-serve their drinks and snack and sit alongside their friends to enjoy their snack. Children remove their name from the board to indicate they have had their snack.

**11:30am** - Tidy up time - Children are given specific tasks to complete that are suitable for their age and stage of development. There will be members of staff helping the children at the children's level, offering support and encouragement.

**11:45am** - Story time - younger children are offered support to take part in group story time. Stories, songs and rhymes will take place throughout the morning session within the continuous provision.



**12:00pm** - morning children leave/afternoon children come in. Children are walked down to or collected from the main school door. Children leaving are encouraged to collect their belongings and check their own drawers with support as needed.

**12:00pm** - Lunch time - children are asked to wash their hands prior to sitting down at the lunch tables, support is given by an adult for those needing it. Children are encouraged to make choices about where they would like to sit and social groups are encouraged. Adults sit with the children to eat lunch and support the children as needed. Children are encouraged to be independent throughout lunch time but offered support as needed.

**1:00pm**- Children leaving at 1pm are walked down to the main door. Children are encouraged to collect their belongings and check their own drawers with support as needed.

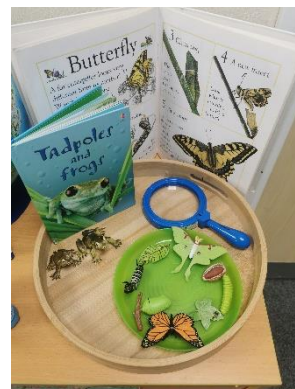
**12:30pm - 13:00pm** - Free play and activities - Whilst some children continue to eat lunch those finished can leave the tables and choose activities to participate in on the carpet area.

**13:00-14:30** - Free play and adult supported activities both inside and outside. A member of staff will support the daily activities set out inside and outside. Children can choose to spend their time inside or outside throughout the morning. Activities can be extended/changed as needed to support the children's learning and resources added as requested.

**14:30pm**- Tidy up time - Children are given specific tasks to complete that are suitable for their age/stage of development. There will be members of staff helping the children at the children's level, offering support and encouragement.

**14:45pm** - Story time - younger children offered support to take part in group story time. Stories, songs and rhymes will take place throughout the morning session within the continuous provision.

**15:00pm** - Home time for all children not attending afternoon wraparound. Children wait on the circle time mat until their adult arrives and are encouraged to collect their belongings and check their own drawers.



*"The only certainty...is that we'll be outside: close to the earth, watching the seasons slowly drift by, using our ability to look, listen, touch, hear and taste. A full encounter with nature, the environment at its most simple yet so very complex in its simplicity."*

## Forest school

We are incredibly lucky to have our own onsite forest school that the children are able to attend once a week throughout the year alongside Sam our Forest school leader. Sam has been a part of Kingfishers Preschool and Mursley School for over 12 years and has watched her own children move through The Three schools. Sam has a real love of the outdoors and two years she made the move to become our dedicated forest school leader.

Forest school offers children a hands-on outdoor learning experience where they are able to learn about the natural world, it also supports the following:

- Health and fitness ~ Being active in an outdoor, natural environment.
- Increased emotional well being ~ there is research to support this.
- Social development ~ communicating and negotiating with peers and adults to solve problems and share experiences.
- Skills development ~ developing fine and gross motor skills and coordination.
- Gaining knowledge and understanding ~ multi-sensory, real life learning including learning important rules about nature and our environment
- Individual learning ~ observation allows tailored support to children's own interests and stage of development.
- Curriculum links ~ Forest School supports many areas of the Early Years Foundation Stage Framework, National Curriculum and Every Child Matters.

Each week Sam will plan activities that the children can choose to take part in, however forest school learning is child led and the children are able to extend or adapt activities as they wish.

Some of the activities the children particularly enjoy are:

- Crafts using natural materials - mud sculpting and creating pictures with leaves and sticks.
- Den building
- Mini beast hunting and using the magnifying pots to have a closer look at the bugs.
- Balancing on the stepping stones
- The mud kitchen - creating mud pies and gloppy potions.
- Collecting forest school treasures such as brightly coloured leaves or sticks



## **Observations and assessments**

### **Observations and assessments**

Kingfisher's staff observe children during their play, exploration and during focus activities and these are often recorded and sent home using Tapestry. Staff record aspects of the day that the children have particularly enjoyed, as well as how children have played individually and as part of a group. Observations support staff to document each child's progression in all areas of the EYFS.

Observations are non-intrusive and are used to inform our formal assessments as well as our planning, activities and future experiences. Parents will receive observations via Tapestry so they are able to see what their child has been doing during their time at preschool. Through the collection of these observations and photos we are able to create a 'Learning Journey' for each child. This Learning Journey is for parents and their child and at the end of each child's time at Kingfishers it will come home with them for you to keep.

Throughout the academic year Kingfishers staff will complete developmental assessments for each child using the observations obtained as well as their knowledge of the children. Each assessment will include next steps that we will be supporting each child with individually over the next term. Parents will receive this assessment in written format via Tapestry three times during one academic year.

### **Timetable for assessments**

End of autumn term 1/beginning of autumn term 2 - Initial assessment - starting points or next steps for existing children - parents meeting to be held during a one-week period for those parents wishing to discuss any aspect of the written assessment.

February- prior to half term - 2<sup>nd</sup> assessment - next steps sent out to parents

End of summer term 1/beginning of summer term 2 - end of year assessment - parents meeting to be held during a one-week period for those parents wishing to discuss any aspect of the written assessment.



# **Settling in at Kingfishers**

## **Settling in procedures**

We want children to feel safe and happy in the absence of their parents. We also want families to feel welcome from the outset. Parents are asked to provide us with details about their child when they start at Kingfishers to enable us to discover information such as their likes and dislikes. We are then able to use this information to help children to feel comfortable in the setting. We work closely with parents to arrange how they wish to separate from their child. Parents are welcome to stay with their child until they feel it is the right time to leave them. Our settling in procedures aim to help parents to feel comfortable leaving their child and for children to feel comfortable being left, knowing that their parent will return at the end of the session. As part of our settling in process we ask that all children choose a special picture to accompany their name on their peg, basket, drawer and for self-registration. Children often choose a favourite animal, vehicle or character.

## **Keyworkers**

The keyworker role is an incredibly important one and we ensure that each family knows their child's keyworker before their first session at Kingfishers. All staff are involved in the daily care and education of all of the children that attend Kingfishers, contributing equally to observations and supporting children during settling. Your child's keyworker however, will endeavour to build a further relationship with your child so that they are there as the child's secure base if needed. The keyworker will also take responsibility for assessments of their key children, as well as being the first point of call for concerns or updates.



## Stay and play at Kingfishers

Throughout the year we aim to hold termly stay and play sessions where we will invite all children to attend with an adult to enjoy the variety of activities and learning experiences we offer. At times these stay and play sessions will have a specific focus such as 'the benefits of messy play' or 'language development'. This is a great opportunity for parents to enjoy some fun activities alongside their child whilst getting to know the Kingfishers staff and the setting better. We aim to hold these stay and play sessions on varying days and times so that as many people are able to attend at least one session throughout the year.



## **General information**

### **Clothing**

At Kingfishers we have recently introduced a basic uniform for all children that attend. Although this uniform is not at present compulsory, we do strongly encourage the children to wear the uniform t-shirt and jumper during their time at Kingfishers. The uniform at Kingfishers consists of a purple t-shirt or polo shirt with The Three Schools logo and a purple sweatshirt also with The Three Schools logo. The sweatshirts are the same as those worn within The Three Schools. We encourage children to pair their uniform tops with joggers, leggings or shorts for comfort and ease when toileting. We ask that children wear trainers or shoes suitable for being physical. We request that children do not wear sandals, crocs, heavy boots, shoes with laces or wellies when attending Kingfishers. T-shirts, polo shirts and sweatshirts can be purchased by clicking on the tab for Kingfishers Preschool on the following website

<https://www.tkingassociates.com/>.

At Kingfishers we do not wear our outside shoes within the main room but instead wear firm bottomed slippers or inside shoes. These need to be fully enclosed and not sandals. Each child has a peg in the cloak room with a labelled basket underneath. We ask that children take off their outside shoes before coming into the room and replace them with their inside shoes or slippers. Inside shoes or slippers can be left in the baskets between sessions.

Children will be outside in all-weather unless the weather is extreme, and it is not safe to do so.

Warm outdoor clothing is required in the colder months, including thicker waterproofs, a warm coat, hats and gloves each time children attend.

In the summer, we ask that children attend with a sunhat at all times. Sun cream should be applied before pre-school and placed in children's bags for reapplication as needed throughout the day.

Children will need to wear waterproofs and wellies within certain parts of our outside area and whilst playing with the water or mud kitchen, so they are required throughout the year.

We have storage for wellies and waterproofs at Kingfishers so items can be left here.

### ***All items need to be fully labelled.***

Children sometimes have toileting accidents or get very wet during outside or water play. Although we have a supply of spare clothes, some children don't always feel happy wearing different clothes so we do ask that all children to come with a small backpack with a full set of spare clothing in, including socks and underwear which can be placed on their peg. If children are in nappies, we ask for a supply of nappies and wipes to be brought in each day that children attend. Alternatively, you can bring a larger supply in

and leave it at Kingfishers for use as needed. We will let you know as the supply gets low so that it can be restocked.

### **Lunchtime and water bottles**

All children need will need to bring a labelled water bottle filled with water only each day they attend Kingfishers. Currently all children that will be staying for lunch will need to bring a packed lunch with them each day. We are looking at the option of introducing hot lunches to Kingfishers for those children that stay for lunch. This is not confirmed at this point, we will keep you updated on any further information regarding this, and the cost involved if we are able to introduce hot meals.

Within packed lunches, we ask that all grapes, cherry tomatoes, and large blueberries are cut lengthways to avoid choking and that all lunch items are nut free.

There are some helpful tips on what to include within your child's packed lunch on the following website <https://www.nhs.uk/change4life/recipes/healthier-lunchboxes>



# PARENT INFORMATION 2024/25

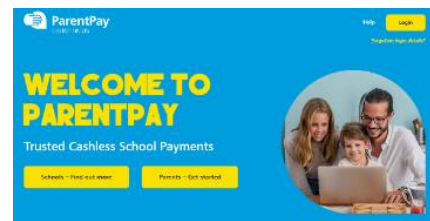
## ParentMail

Across the Three School and Kingfishers we use ParentMail as our main means of communication. You will receive an email from the school containing a link. Please click on the link to register as soon as possible. You will receive emails, text messages and forms via this means of communication.



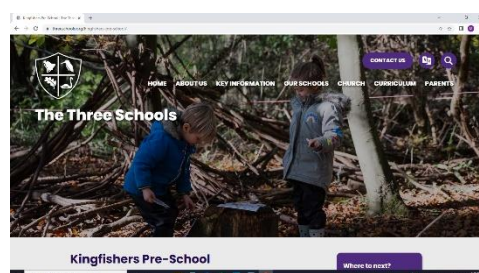
## ParentPay

Details of how to register with will be sent to you via the school. Please take the time to register with ParentPay, the schools preferred payment method. By logging into your accounts, you will be able to check what has been paid, what's outstanding even if you have paid by cheque.



## Three Schools Website

You will find lots of information on the website [www.threeschools.org](http://www.threeschools.org) including the newsletters, upcoming events and much, much more.



Registered Charity No: 1056791

Summer 2023



# Friends of the Three Schools

A charity supporting Kingfishers Pre-School, Mursley C of E School, Drayton Parslow School, Swanbourne C of E School

## On behalf of the 'Friends' welcome to the Three Schools!

About us: The Friends are a registered charity and have raised thousands of pounds for The Three Schools, typically around £10K a year. All money raised is spent on enhancing the education and experiences the children gain in our schools. We are made up of parents across the schools who give varying amounts of their time.

### So what do we do you ask.....

- Bi-monthly meeting with the friends team and Mr May
- Help choose how money raised is spent across the schools
- Create fun events for the children to enjoy such as Popcorn night, Disco, Summer Fete
- As a small team/individually plan and manage events and activities
- Volunteer at our events
- Keep parents informed through social media
- Think of new ways to raise money for the school, our childrens education and experience.

## Come and join the team!

At present we're a fairly small group and we are in need of extra heads and hands! Please consider coming along to our meetings or volunteer a few hours of your time at an event, it is a great way to meet new parents and feel part of the school community.

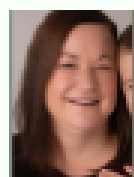
Look out for our meeting dates on our Facebook page.

To find and follow search: Friends of Three Schools

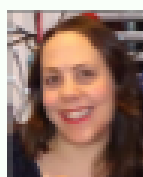


### Friends of the Three Schools Trustees

Trustees lead and are responsible for the future of the charity and vote on where funds are spent. We don't need or expect everyone to become a trustee but we would love for people to come along and be a part of the friends team



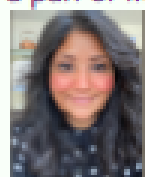
Vicki  
(Chair)



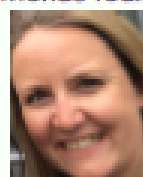
Sophie  
(Secretary)



Denise  
(Treasurer)



Reshma



Frances



Jo



Alex



Charlotte



[friendsof3schools@gmail.com](mailto:friendsof3schools@gmail.com)



[Friends of the Three Schools](#)



[friendsof3Schools](#)

# PTA Events Website



The Friends of the Three Schools put on events throughout the year for the children to enjoy, such as Popcorn Night, Disco, Krispy Kreme sales etc. For these events we use a separate website called PTA events to collect the money and take orders.

In September you will need to sign up at:

[www.pta-events.co.uk/friendsof3schools](http://www.pta-events.co.uk/friendsof3schools) or by scanning the QR code

Once registered please can you add your child to their class by:

1. Click on My Account
2. Click on Class Mailing Lists
3. Click on the link in box to add child
4. Fill out child's Name
5. Select class from drop down menu
6. Leave class password **blank**
7. Click register for class



## BUCKINGHAMSHIRE



A weekly lottery that raises money for good causes in the area of Buckinghamshire. Tickets for the lottery cost just £1 a week. Each ticket has a 1 in 50 chance to win a prize each week, with a top prize of £25,000!

Search 'The friends of the Three Schools' to register and be in with a chance of winning

We have a Friends of the Three Schools Just Giving page for any donations or sponsorship events that we run throughout the year.

**JustGiving**



## STIKINS



Get organised! Our charity receives 15% commission for Stikins name labels. Just insert our school fundraiser number when you order: **6140**



All you need to do is:

1. Sign up and support The Friends of the Three Schools for free.
2. Every time you shop online, go to easyfundraising first to find the site you want and start shopping.
3. After you've checked out, the brand will make a donation to Friends of The Three Schools at no extra cost to you whatsoever!

There are no catches or hidden charges and Friends of the Three Schools will be really grateful for your donations.



Simply fill bin bags with old unwanted clothes/shoes a few times a year and drop them off at school. We will advertise the dates in September for the first collection. This helps us raise about £500 per year.



[friendsof3schools@gmail.com](mailto:friendsof3schools@gmail.com)



[Friends of the Three Schools](https://www.facebook.com/friendsofthethreeschools)



[@friendsof3schools](https://www.instagram.com/friendsof3schools)

# Privacy Policy Notice

## Pupils and Parents

Swanbourne CE School  
Mursley CE School  
Drayton Parslow Village School  
Kingfishers Preschool (Mursley)

Please refer to [www.threeschools.org](http://www.threeschools.org) for the Privacy Policy



## **Useful contact numbers**

### **Drayton Parslow Village School**

Tel: 01296 720306

Email: [office@draytonparslowschool.org](mailto:office@draytonparslowschool.org)

### **Mursley Church of England School & Kingfishers Preschool**

Tel: 01296 720305

Email: [office@mursleyceschool.org](mailto:office@mursleyceschool.org)

### **Swanbourne Church of England (VA) School**

Tel: 01296 720295

[office@swanbourneceschool.org](mailto:office@swanbourneceschool.org)

### **Wraparound care for Kingfishers**

For general enquiries

Tel: 01296 720305

Email: [office@mursleyceschool.org](mailto:office@mursleyceschool.org)

For contact purposes during wraparound hours when the school office is not manned.

Wrap room Mursley: 01296 722835 - only during wrap hours.