

| Key vocabulary   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Bullying         | We might use the word 'bullying' to describe when somebody is <b>intentionally</b> mean or unkind, <b>more than once</b> , to another person                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| Cyberbullying    | We might use this word to describe when someone uses <b>digital technology</b> to be <b>intentionally</b> mean or unkind to someone <b>more than once</b> .                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| Search engine    | A search engine searches the internet for you, using the words you type in and the order you type them in too. They give you results in a ranked order, which means that the results at the top of the page are the ones that the search engine thinks will be the most useful to you. Search engines use amazing algorithms to help give you the most useful results first; they look at the order of the words you've written and which words are together. They also find webpages which include <b>synonyms</b> of the words you've written; for example, if you search for 'cakes', the search engine may show you pages including buns, muffins or cupcakes too. It is important to remember that some companies will pay the search engine to make sure that their results show at the top of the screen. |
| Copyright        | A copyright is a law that gives the owner of a written document, musical composition, book, picture, or other creative work, the right to decide what other people can do with it.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| Plagiarism       | Plagiarism is copying another person's ideas, words, writing or pictures and pretending that they are one's own work. Online, plagiarism can be found everywhere. Photographers' pictures are used by other people, bloggers could have big pieces of their writing stolen and musicians could have their songs and videos copied and posted by others pretending it's them!                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| Citation         | This is the way you tell your readers that certain material in your work came from another source.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| Digital          | Anything involving the use of computer technology: this could be computers, laptops, tablets, consoles, phones, etc.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| Citizen          | Being a citizen of a place. A citizen is usually somebody who lives in, or is from, a certain place.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| Digital citizen  | Means being a part of an online or digital community.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Online community | An online community is a community that forms on the internet. A community is a group of people interacting, sharing, and working toward a common goal. Whereas in real-life communities, people speak face-to-face, in an online community, members can communicate by using chat rooms, social media, comments, and even games forums.                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |

## What Should You Do?

If you receive a mean message online from a friend, what should you do?

What if the message is from someone who isn't your friend?

What about if the message is from a stranger on a game or chat site?

What should you do if you think **you** hurt someone's feelings online?



## Cyberbullying

## Words and Feelings

Email Message Inbox X



**Tanisha**

Hi Jo, can you please send me that photo from last weekend? I have one of us all and you look really bad in it! Ha!  
x Tanisha x

[Click here to Reply](#) or [Forward](#)



Do you think Tanisha meant to be hurtful?

It's sometimes hard online to let people know that you are just being silly. What could Tanisha have written instead?

## What Should You Do?

You should always tell a trusted adult if you are worried about something you see or do online.

If the message is from a stranger, don't reply, just ask an adult to help block them.

If you think you might have written something mean, you should say sorry and remove the comment if you can.

Remember to think about how hurtful your words could be when writing something online.



## Be a Good Copycat!



Sometimes, we want to use someone's work because we like it so much and most of the time, that's great! This is a good reason to post somebody else's content online.

If you want to do this, a good way of giving the person recognition and respect is by writing a citation, either above or below the work you have used.



Plagiarism and  
copyright

## Good Citizens in Action!

Look at each of these activities.

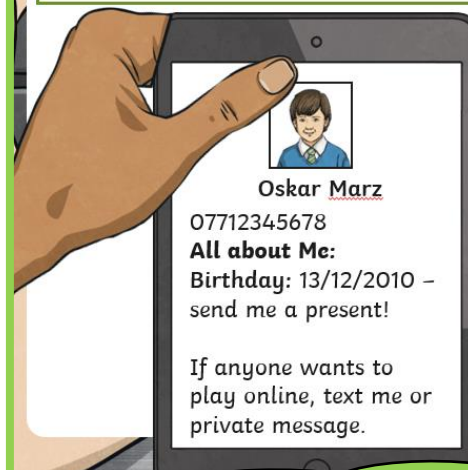


How could you make sure that you are being a good digital citizen in each case?

Being a good  
digital  
citizen

## What Is Safe?

Look at these two online profiles.  
Can you spot any information that  
could be dangerous to share?



Not sharing too much

## Keep It Private

There are easy ways to stay safe online and  
keep your private information to yourself.

- ✓ Only create accounts for sites and apps you are old enough to use – sites that allow children usually have stricter controls on what people can see.
- ✓ Ask a trusted adult to either help create, or check, your profiles with you.
- ✓ If you see a profile containing private information, tell a trusted adult who could help you report it.
- ✓ If you're unsure if a piece of information should stay private, then stay safe and don't put it on there until you've checked with an adult.

